

## **NEW MILLS TOWN COUNCIL**

Minutes of the HERITAGE CENTRE MEETING of NEW MILLS TOWN COUNCIL held in the Council Chamber, Town Hall, New Mills Derbyshire, on 4<sup>th</sup> March 2019, starting at 16:00hrs.

Present :-

Cllr Atkins (in the Chair), Cllr Bate, Cllr Whewell, Andy Cooper (from 16:15), Lesley Bramwell (Town Clerk), Sue Mycock (Minute Taker)

1 Member of the Public (from 16:08) was also present.

The Meeting was recorded for the accuracy of the minutes. Meetings open to the public may be recorded by representatives of the media or by members of the public.

Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

### **PART I – NON CONFIDENTIAL INFORMATION (PUBLIC IN ATTENDANCE)**

#### **HC/2019/018 To receive and accept apologies for absence (Agenda item 1)**

Apologies were received from Judith Lanham, Danielle Sorsby.

#### **HC/2019/019 Variation of order of business (Agenda item 2)**

**NONE**

#### **HC/2019/020 Declaration of Members Interests (Agenda Item 3)**

**a) NONE**

**b) NONE**



**HC/2019/021 Public speaking  
(Agenda Item 4)**

- a) No member of the public wished to speak.
- b) There was no Police Liaison Officer (PLO) present.

There was no County Councillor present.

No District Councillor wished to speak.

- c) **NONE**

**HC/2019/022 To receive and confirm the Minutes of the:  
(Agenda Item 5)**

**NMTC Heritage Centre Committee 4<sup>th</sup> February 2019**

**It was RESOLVED** that the Minutes of the Heritage Centre Committee Meeting of NMTC of 4<sup>th</sup> February 2019 be accepted as true and accurate record of that meeting.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

**HC/2019/023 Heritage Centre - financial report  
(Agenda Item 6)**

Extensive discussion took place about the Heritage Centre (HC) financial report prepared by NMTC's Accountant.

**It was RESOLVED** that the Accountant be asked to review last year's and this year's HC finance figures and suggest a possible budget figure within NMTC's budget for the HC for the financial year 2019/2020.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

Andy Cooper presented a proposal for the 30<sup>th</sup> Anniversary celebration of the opening of the HC to be held on 6<sup>th</sup> April 2019 along with some financial projections. Andy will forward details to the Clerk so that orders can be placed as appropriate.

**It was RESOLVED** that:-

- a) Cllr Bate would prepare a letter for the Clerk to send to Danielle Sorsby asking for her organisation's help in promoting the 30<sup>th</sup> Anniversary celebration.

b) The list of proposed invitees would be shared amongst the Committee by e-mail for consideration and a definitive list decided within the week.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

The Clerk reminded the meeting that Fire Regulations would have to be adhered to, particularly the number of occupants of the HC at any one time.

### **HC/2019/024 Appointment of volunteer assistants (Agenda Item 7)**

Following discussion about this matter and the potential for more involvement with the Tourist Information role of the HC.

**It was RESOLVED** that Cllr Bate would take the lead, in a poster and advertising campaign, using as many forms of publicity as possible, to attract new volunteer assistants.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

Andy Cooper raised the subject of recruitment of volunteers who might have more specialist skills, which had been highlighted in a paper provided by Judith Lanham.

**16:51 It was RESOLVED** to suspend the meeting to allow a member of the public to speak.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

The member of the public highlighted the work of the care collection team at the HC and that some volunteers might prefer to help in this area rather than undertake a public-facing role.

**16:53 It was RESOLVED** to reconvene the meeting.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

**It was RESOLVED** that the request to start the process of advertising for specialist volunteers was noted, but that Judith Lanham's paper would need to be considered and this matter would be an Agenda Item at a future meeting.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

**HC/2019/025 Recruitment of Committee vacancies  
(Agenda Item 8)**

There was no update, but following discussion.

**It was RESOLVED** that Cllr Bate, having attended an upcoming meeting of the Derbyshire Community and Heritage Forum would follow-up the advice given and take that advice forward to the NMTC Full Council meeting.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

**16:54 It was RESOLVED** that the press and public be excluded from the meeting for the following items because there may be disclosure to them of exempt information as defined in Schedule 12 A for the Local Government Act 1972.

**PART II – CONFIDENTIAL (PRESS AND PUBLIC EXCLUDED)**

**HC/2019/026 Update on Heritage Centre Co-ordinator  
(Agenda Item 9)**

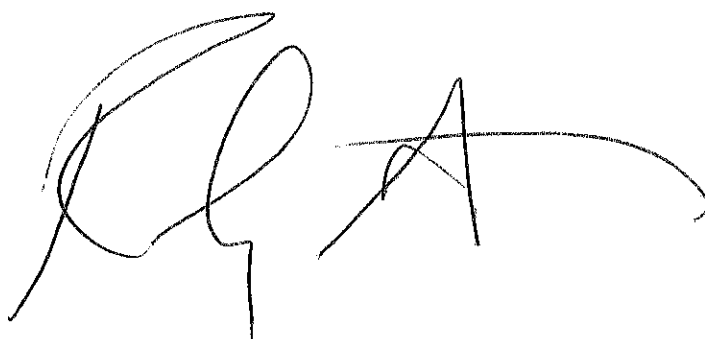
There was a wide-ranging discussion on this matter.

A candidate had requested copies of the interview marking-sheets under a Freedom of Information request - all but the candidate's sheet would have to have any identifying details redacted. This request would have to be agreed by Full Council.

**It was agreed** that NMTC's Human Resources Adviser (HRA) should be asked for further advice on the interview process and that this item would then have to be taken back to Full Council.

**17:17 It was RESOLVED** to close the meeting.

3 votes **FOR** 0 **ABSTENTIONS** 0 votes **AGAINST**

A handwritten signature in black ink, consisting of a large, stylized initial 'R' followed by a smaller 'G' and a long, sweeping horizontal stroke that ends in a small hook.