

MRS SUSAN STEVENS
TOWN CLERK

NEW MILLS TOWN COUNCIL
In the High Peak of Derbyshire

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13 June 2013.

To the Members of the Personnel and Finance Sub-Committee: -

Councillor A. Ashton
Councillor R. Atkins
Councillor A. Barrow
Councillor A. Bowers
Councillor J. Gadd
Councillor I. S. E. Huddleston

(Copy to all other Members of the Council for information)

Dear Councillor,

NOTICE is hereby given that a **Personnel and Finance Sub-Committee Meeting of the NEW MILLS TOWN COUNCIL** will be held in the Council Chamber, Town Hall, New Mills, at 7.00pm on WEDNESDAY, 19 JUNE 2013, to which you are summoned.

Yours faithfully,

A handwritten signature in black ink that reads 'Susan Stevens'.

Town Clerk

- A G E N D A -

PART I - NON CONFIDENTIAL INFORMATION

1. Elect a Chairman for 2013 - 2014.
2. To receive apologies for absence.
3. Variation of order of Business.
4. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

"That in view of the confidential nature of the Business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to leave."

5. Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet - Members will be asked to confirm that the record is correct.

6. To resolve that the press and public be excluded from the meeting for the following items because there may be disclosure to them of exempt information as defined in Schedule 12A of the Local Government Act 1972.

PART II - CONFIDENTIAL

7. Employment Tribunal. To consider information provided from the Town Hall office in relation to the claim by the previous caretaker and advise on the information to be forwarded to the Employment Tribunal Officer prior to the tribunal date on 24 June 2013 (see enclosed).